



Technology Notebook Layout and Grading Rubric

Our class does not have a text book like most classes, therefore it is a required of every technician to keep track of information that gather and learn throughout the course.

The notebooks should be a sectioned three ring binder that houses the following:

- Grade Sheet (To be developed by the student)
- Class Notes and Handouts
- Labs
- Quizzes
- Articles
- Exams

The notebook will be graded at the end of every 9 weeks:

Grading will be as follows:

Organization and neatness (sectioned)	10 points
Is all the information from the 9 weeks present?	10 points
Is there an updated grade sheet?	5 points
Total	25 points