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Class Agenda • Informal Class

- Scheduled for 4 hours- breaks -• restrooms
- $\frac{3}{4}$ class will be discussion
- Hands-on activities
- How to get started
- How to be prepared
- How to know what people are talking about



Today's Purpose

 To graduate you from the person who says.... " I am computer illiterate, I know nothing about them... "

To an avid computer user.





Where to begin?

- 1. Understand what a computer actually is.
- 2. Understand how a computer works.
- Understand that it is ok to try things.

What is a computer

By definition -

A device that computes, especially a programmable electronic machine that performs high-speed mathematical or logical operations or that assembles, stores, correlates, or otherwise processes information.



Where they can be found

- In your car
- \cdot In your phone
- ・In your TV
- \cdot In your VCR
- In your microwave
- Controlling your home utilities
- And... personal computers





Types of PC's

- Laptops portable used for business
- · Desktops Common, used for households or workstations
- Servers More powerful, used to manage a network of computers.
- Handhelds Newer, smaller, gaining popularity



Common parts of a computer

- PC Personal Computer
- RAM Random Access Memory
 CPU Central Processing Unit
- HDD Hard Drive
- CD,CD-R, DVD, DVD-R Drives (Optical Laser)
- FDD Floppy Drive
- Power SupplyVideo Card
- NIC Network Interface Card •
- Modem Used for dial-up to the Internet
 MOBO Motherboard



Input/Output Device

- Computers take in information then output a solution.
- Devices are either input, output, or both
- Additional Input/Output Devices can be attached externally or internally to your computer.



Input/Output

- CPU Neither processes
- Video Card Output
- NIC both
- Modem both
- Monitor Output
- Printer Output
 Mouse Input
- Keyboard Input







- Printer
- Scanner
- Monitors (CRT or LCD)
- Adaptive Devices

 Speakers Joysticks

- Thumb Drives
- Digital Cameras



How information is stored and processed

- Data is stored inside of files either on the computer hard drive, floppy drive, CD-Rom, or RAM.
- Files are moved from the storage to the RAM so that the CPU can process the information.



RAM - Be Gentle

- While the information is in RAM it is considered to be volatile.
- Volatile information is information that will be lost if the computer looses power, it cannot be recovered.
- This is why you have to save files when you are working on them.



Memory - Getting Full

- You computer does have it's limits.
- You can only hold so much information in RAM or in storage.
- It depends on the size of the of the drive or the memory chips themselves.
- Computer can be upgraded to increase these limitations.



How things are measured...

- Bits?
- · Bytes?
- Mega Bytes?
- Giga Bytes?
- Terra Bytes?
- For example: My HDD is 60 gigabytes and my RAM is 512 Mb. What does that mean?????????????????

How things are measured...

- The smallest piece of data is called a bit, either 1 or 0.
- Eight bits make a byte.
- The computer understands bits and bytes.
- The series of 0's and 1's in a byte represents one character.
- Ex: A = 001000001 8 bits, making up 1 byte.



How things are measured...



- 1024 bytes = 1 kilobyte (Kb)
- 1024 kilobytes = 1 megabyte (Mb)
- 1024 megabytes = 1 gigabyte (Gb)
- 1024 gigabytes = 1 terabyte (Tb)

60 GB HDD can hold how many bytes?

How things are measured...

• Answer: 64,424,509,440 bytes or characters can be stored on the Hdd.



To put it into perspective

- An average Word Processing document is 38 Kb.
- A 60 Gb hard drive can hold up to 1.6 million of just these files.



Average File Sizes

- Pictures 30k 10 Mb
- Software 100 200 Mb
- Windows 3-5 Gb
- Temporary files 20 30 Gb

Why should I care?

- If the computer reaches it's limitations it can:
 - 1. Act strange and not perform as before
 - 2. Reboot itself in the middle of working on something
 - 3. Not work at all

RAM

- Measured in Mb (newly Gb)
 - Common: 512Mb Ram
 - Different Types: Has to match the Mobo
 - The more the better
 - Average cost: 512Mb Ram = \$35





 Stores all of your data files, operating system, and programs

Hard Drives

- Measured in Gigabytes (Gb)
- Again, the more the better.
- Average cost = 200 Gb, \$70

Questions?

- Time for Questions
- Quick break