

# License Renewal Worksheet

Name: \_\_\_\_\_

Building: \_\_\_\_\_ Extension: \_\_\_\_\_

Title: Nurse      Administrator      Guidance Department      Teacher

Expiring License(s): \_\_\_\_\_

Issue Date of Expiring License: \_\_\_\_\_

## Requirements for License Renewal:

\*Safe Account must be created to apply online

FBI Background Check Required: Yes    No  
Date Completed: \_\_\_\_\_

CEUs/Transcripts Required:  
\_\_\_\_\_ CEUs as of \_\_\_\_\_  
\_\_\_\_\_ Semester hours as of \_\_\_\_\_

## Tracking Dates:

NFLPDC gives approval to do online licensure renewal: \_\_\_\_\_  
Online licensure renewal completed: \_\_\_\_\_  
NFLPDC approved online: \_\_\_\_\_  
License issued: \_\_\_\_\_