

How to Renew your Teaching License

- ❖ Have Safe Account (<http://education.ohio.gov/>)
- ❖ Go to ODE CORE
 - My Educator Profile
 - My Credentials
 - Select Action- Renew
 - Add Renew Request- Effective year defaults to 2014
 - ***MUST BE MAILED TO NFEVS
 - Save Application & Next
 - Answer ALL questions (you do have to put in experience)
 - Save & Next
 - Go back to My Application and select pay (An e-mail will not be sent to LPDC UNTIL you have paid online.)

-You can check if you need your background checked by looking at your Educator Profile

-You MUST still turn in transcripts/hours for LPDC to approve before we can sign an application online.

-You need to fill out a new IPDP once you have renewed your license. The IPDP can be found on the school web site.

District IRN: 045567