

**NEWTON FALLS EXEMPTED VILLAGE SCHOOLS  
TUITION REIMBURSEMENT FORM  
CLASSIFIED EMPLOYEES**

Number of (Semester/Quarter) hours of credit \_\_\_\_\_.

College/University attended \_\_\_\_\_.

Transcript on file? (yes/no)

**TUITION REIMBURSEMENT**

Any bargaining unit member with two (2) years experience in the Newton Falls School System will be compensated for additional education at the following rates:

The Board of Education shall appropriate for each calendar year a sum of \$1,000.00 as a stipend for NFACE personnel for courses taken through A training source approved in advance by the Superintendent.

4. All course work for reimbursement will be:
  - a. Elective course pertinent to the major area of concentration or
  - b. Required courses for the next higher degree or certificate.
  
5. This grant is not to be construed as a permanent increment and is not a part of the Salary Increment Schedule. Deadline for submission is September 1 of each year and will be reimbursed by October 30 in a single sum.
  
6. Eligibility is conditioned on submission of the following:
  - a. Complete the proper number of hours for reimbursement.
  - b. Official transcript of grades.
  - c. Record of Payment from the College/University.

Name \_\_\_\_\_ Date \_\_\_\_\_