

**NEWTON FALLS EXEMPTED VILLAGE SCHOOLS  
TUITION REIMBURSEMENT FORM  
CERTIFICATED**

I (do/do not) qualify for a change in classification on the salary schedule.

Number of (Semester/Quarter) hours of credit \_\_\_\_\_.

College/University attended \_\_\_\_\_.

Transcript on file?      (yes/no)

**TUITION REIMBURSEMENT**

Any bargaining unit member with three (3) years experience in the Newton Falls School System will be compensated for additional education at the following rates:

Fifty percent (50%) of current tuition costs.

1. All course work for reimbursement will be:
  - a. Elective course pertinent to the major area of concentration or
  - b. Required courses for the next higher degree or certificate.
  
2. This grant is not to be construed as a permanent increment and is not a part of the Salary Increment Schedule. Quarterly submission deadlines of all required materials will be March 31, June 30, September 30, and December 31.
  
3. Eligibility is conditioned on submission of the following:
  - a. Complete the proper number of hours for reimbursement.
  - b. Official transcript of grades.
  - c. Record of Payment from the College/University.

Name \_\_\_\_\_ Date \_\_\_\_\_

Revised 01/2000